



## **BURITON COUNTY PRIMARY SCHOOL**

### **CHARGING AND REMISSIONS POLICY**

#### **1. Introduction**

The Governing Body support the national position regarding charging for activities, in line with current government guidance and the Education Act 1996 sections 449-462 which set out the law on charging for school activities in schools maintained by local authorities in England.

#### **2. Voluntary contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. These activities can include, but are not limited to, visits to the school by professional groups, and education trips to external establishments. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses, e.g. swimming
- outdoor adventure activities;
- visits to the theatre;
- musical events.

#### **3. Residential visits**

If Buriton Primary School organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge for the education, travel expenses and the costs of board and lodging. These trips would otherwise be impossible to fund from the school budget. Agreement will be sought with interested parents, who are informed well in advance so that deposits and regular payments can be paid. No child will be excluded from residential trips because of non-payment. Support is available to support parents having difficulties meeting the cost.

#### **4. Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

The cost of hire or purchase of an instrument is the responsibility of the parent/guardian and the school accepts no responsibility for such cost of hire or purchase.

#### **5. Swimming**

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. The cost of the course of lessons are met through the Primary Sport Funding Grant at present with additional voluntary contributions from parents. We inform parents when these lessons are to take place, and ask parents for their consent for their child to take part in swimming lessons.

#### **6. Other charges**

School Meals: Parents may require the school to provide their children with a school meal which will be charged at the daily rate set by Chartwells, who currently provide school meals. Some children are entitled to free school meals and they will receive this when required on a daily basis. School meals should be paid for **daily** or in **advance**. If a debt arises, it is the parents' responsibility to clear this debt immediately and Buriton Primary School will pursue recovery of any debt for school meals.

Charging for materials: Parents of pupils who take part in practical courses (eg. Home Economics, Art, DT etc.) and who wish their children to own the finished product will be charged for the materials used.

Additional activities outside school hours may be charged e.g. Sports clubs and wrap around care.

**Policy Review Date: May 2026**